

CLAXTON & SAND HUTTON PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the Parish Council Meeting of Claxton & Sand Hutton Parish Council to be held in Sand Hutton Village Hall on Monday 15 September 2025 at 7.30p.m. for the purpose of transacting the following business.

Gill Gimes

Clerk to the Council

AGENDA

1. Apologies for Absence

- a) To receive apologies for absence given in advance of the meeting
- b) To consider the approval of reasons given for absence

2. Declaration of Interests

To record declarations of interest in items on the agenda

3. Minutes

To confirm the minutes of the meetings held on Monday 14 July 2025

4. To discuss matters arising since previous minutes:

- Approval of additional speed watch signage in Claxton. Cost for 2 signs with fittings £200.40 including VAT
- Approval of the adoption of a gov.uk domain for website and Parish Council emails.

5. Public Questions and Participation

- Development of Claxton brick ponds and Sand Hutton ponds. Question raised by Bill Davis

6. Planning

- To report and make relevant recommendations on new planning applications:

[ZE25/00933/HOUSE Mr Ian Holmes Erection of single storey orangery to the rear Oak Tree Cottage 2 Upper Helmsley Road Sand Hutton North Yorkshire YO41 1J](#)

7. Parish Matters

To receive matters raised by members:

8. Financial Matters

To discuss matters raised with/by Parish Clerk/Responsible Financial Officer:

- Accounts for the year 2025-26
- Payment Approval

Members are asked to approve the following payments:

- i. Black Sheep Research IT & website support 2024-25 £160.00
- ii. If approved in item 4, additional speed watch signs in Claxton £200.40.
Funded by CLASP ring fenced funding (current balance held £1,455.84)
- iii. Back payment of Parish Clerk salary April – August following confirmation of April 2025 local government pay awards £98.45
- iv. Change in monthly salary to Parish Clerk following pay award. Amended salary September – March 2026 £270.27 per month

9. Policies

- Approval of Risk Register

10. Meeting Dates 2025-2026

Future dates of the Parish Council meetings:

17th November
19th January 2026
16th March 2026
18th May 2026

All Parish Council meetings will commence at 7.30pm